

Minutes of Glenbrook School PTA meeting
20 May 2010, 7:30 pm
School Staff Room

<u>NEXT MEETING</u>	Thursday June 16, 7.30 pm <i>All school community welcome</i>
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<u>Present:</u>	Stephanie Maddock, Janice MacKay, Carey Panchia, Paula McCall, Terri Maxwell, Alex Chan, Sandra Lelliott, Priya Vasan, Michelle Hodgson, Katherine Sutcliffe , Claire Jewell, Missy Moutere (robert.missy@yahoo.co.nz)	
<u>Apologies:</u>	Michele Bowler, Leigh Fulton	
1	<u>Minutes of Previous Meeting</u>	
	The minutes of the previous meetings held March 29 have been received. Moved that the minutes of the previous meeting were a true and correct meeting.	<i>Move: Paula Second: Carey</i>
2	<u>Matters Arising</u>	
	For General Business	
3	<u>Correspondence In</u> To be available in folder prior to meeting, with summary.	
	<u>Accounts</u> <ul style="list-style-type: none"> • Gilmores change of terms – need to complete documentation before end of June. <u>Fundraising</u> <ul style="list-style-type: none"> • Interworld fund raising – no benefit • Sundown photo sessions – 10% commission • Millbrook NZ – not appealing • Westfield fun run – sponsorship 75% retained + prizes • Sunblock fundraising • Green clean up – 75% retained • Abacus fundraising – art calenders, cards and diaries (\$3-4 profit, cards \$4.50/item, diaries \$6/item) – could be of interest • Generations cloth bags with childs' print 	Action: Alex to review – may not be required for cash casual shopping
4	<u>Correspondence Out</u>	
	<ul style="list-style-type: none"> • None 	<i>Move: Second:</i>
5	<u>Treasurer's Report</u>	
	<ul style="list-style-type: none"> • Pay \$1836.98 • Would like to put money allocated for pool in term deposit until required - \$25,000 • Alex to discuss when money would be required for payment with Craig and make investment accordingly. 	<i>Move: Alex Second: Janice Move: Alex Second: Janice Action: Alex</i>
6	<u>Lunch Report</u>	
	<ul style="list-style-type: none"> • Read and received. • Reimbursement for payment of disco food 	<i>Move: Stephanie Seconded: Carey</i>
7	<u>School & Staff News</u>	
	<ul style="list-style-type: none"> • Janice presented her report. Key items 	

	<ul style="list-style-type: none"> • Skink Conservation Project <ul style="list-style-type: none"> ○ Funding from ARC received for majority required ○ ARC will be visiting the site • Westpac Sponsorship – Helicopter crew been coming out for fitness training. Positive feedback. Children excited by pending helicopter landing June 8. • Speech competition last week of Term 2 (July 1, 6:30pm) – would like PTA support for supper. 	Action: Katherine to look into support from local drama group.
8	<u>BOT Report</u>	
	<ul style="list-style-type: none"> • No report 	
9	<u>Calf Club</u>	
	<p>Saturday October 16 – no report. Meeting next week.</p> <p>PTA need to consider what could be done for further discussion.</p>	Action: All
9	<u>General Business</u>	
9.1	NZPTA “Give me 5” programme 9.1– possible for PTA to coordinate this activity to support Board, teacher and PTA needs for more volunteers.	Action: Janice / Claire
9.2	Friends of PTA – 16 replies	
9.3	<p>Recipe books for sale at Calendula Cottage.</p> <p>Very few sales to date.</p> <p>Suggestion for promotion/sale during Car Boot Sale. Sandra to talk with Allie about a stand selling food and recipe books. Book sales to PTA, other funds to school trip fundraising.</p>	Action: Sandra
9.4	Postie-Plus ~ PTA newsletter to promote nominating Glenbrook School when buying school uniform.	Action: Stephanie
9.5	<p>Meet the new parents morning – 2pm Tuesday May 4</p> <p>7 families attended. Very successful.</p> <p>Planning another 1 for second half of year</p>	
9.6	<u>2010 Fundraising Activities</u>	
	<p>Matt Watson Night (man in helicopter) – Friday May 28.</p> <p>Need extra helpers for bar, raffle sales, food</p> <p>Further promotion</p> <ul style="list-style-type: none"> - aiuku Business Assoc - aiuku Golf Club 	Action: Janice / Katherine
	<p>Disco Term 2 - Space Theme. Friday May 7, 5:30-8pm.</p> <p>Very successful. Raised \$718</p>	

	Calendar, cards, diaries. Possibly look at a mixed pack of cards. Art work needed in Term 3 with display at Calf Club.	Action: Katherine Sutcliffe
	Bingo or Trivia Night for Term 3 (August)	Action: to discuss
	Name-It Fundraiser	Action: Claire to put in newsletter
	Black and White Photos ~ school retains 10% of sales Booked for June 27 – poster and handout available Proofs available July 2 Orders in by 22 July	Action: Paula to take bookings and distribute flyers
	Other ideas – Toy and Book sale Girls night (repeat of pamper night)	
	<u>Request for Funds</u>	
	School soccer goals (2) for year 1 and 2 (D Nicholson) - \$89 + post and packaging.	<i>Move: Janice</i> <i>Second: Katherine</i> Action: Alex to provide a cheque for purchase.
	Meeting closed 8:45 pm	