

**Minutes of Glenbrook School PTA meeting
June 17 2010, 7:30 pm
School Staff Room**

<u>NEXT MEETING</u>	Thursday July 29, 7.30 pm <i>All school community welcome</i>
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<u>Present:</u>	Carey Panchia, Paula McCall, Terri Maxwell, Sandra Lelliott, Michele Bowler, Katherine Sutcliffe, Missy Moutere, Tony Machin	
<u>Apologies:</u>	Michelle Hodgson, Alex Chan, Claire Jewell, Stephanie Maddock, Janice MacKay, Priya Vasan,	
1	<u>Minutes of Previous Meeting</u>	
	The minutes of the previous meetings held May 20 have been received. Moved that the minutes of the previous meeting were a true and correct meeting.	<i>Move: Carey Second: Paula</i>
2	<u>Matters Arising</u>	
	For General Business	
3	<u>Correspondence In</u> To be available in folder prior to meeting, with summary.	
	<u>Accounts</u> None <u>Fundraising</u> McCain School Garden Supplies – submit tokens off McCain products for collection of points. Letter to Simon Brown - reimbursement	Action: Katherine
4	<u>Correspondence Out</u>	
	Name-It Stickers ~ Claire contacted this organisation to clarify that our fundraising status is still active. There is a small credit from sales in the last 12 months. Name-It to send samples for Claire to arrange a display.	Action: Katherine may have received samples. Need to forward to Claire.
5	<u>Treasurer's Report</u>	
	Report received by email from Alex. Attached for reference. Treasurers motions:- 1. Move that a total of \$ 3,172.76 be approved for payment. 2. Move that a further \$16,000.00 be placed on Term Deposit for 30 Days. 3. Move that \$20,000 be donated to Glenbrook School at end of June 2010 for the payment of swimming pool refurbishment. 4. Move that the Glenbrook School Treasurers Report be accepted.	<i>Move: Carrie Seconded: Sandra</i>
6	<u>Lunch Report</u>	
	Read and received. Balance is \$1592.77	
7	<u>School & Staff News</u>	
	Tony presented a report. Key items Staff attending courses on National Standards.	

	<p>School Stars Show is on June 24, 45 minutes.</p> <p>Speech competition last week of Term 2 (July 1, 6:30pm) – would like PTA support for supper.</p> <p>Teachers busy running class reports. Changed to suit new National Standards. Survey planned for parents to see what they think of new report.</p>	Action: PTA friends
8	<u>BOT Report</u>	
	<p>No report As one-off Sandra will attend next meeting as PTA rep.</p>	Action: Sandra
9	<u>Calf Club</u>	
	<p>Saturday October 16. Report from this committee presented. Key items are:-</p> <ul style="list-style-type: none"> • Steel Mill \$100 cash. Is it to be used solely for poster art work? Also, has this funding been applied for? • Judging over by 11am. • Food stalls from 10am. Suggest leaving sweets until after 11am, so available for those participating in animal judging. • Claire and Vanessa Naylor have offered to do Vege Stall. Other helpers welcome and also any suggestions/names on rounding up donations. <p>PTA Option ideas –</p> <ul style="list-style-type: none"> • Photograph school or Glenbrook (Stephanie) • Decorate a cushion • Mini garden – eg herb, vege, flower • Jams and preserves • Knitting <p>Cushion option selected. Katherine to draft up a page for newsletter. Suggestion to promote in newsletter end of Term 2 and through Term 3.</p> <p><u>Post meeting note:</u> Decided PTA to concentrate on Devonshire Teas, Fruit/Veg Stall, pony rides. Year 7/8 can fundraise.</p>	<p>Action: Claire to clarify</p> <p>Action: Carrie report to CC Committee</p> <p>Action: Claire</p> <p>Action: Katherine</p>
9	<u>General Business</u>	
9.1	NZPTA “Give me 5” programme 9.1– Janice and Claire to report at next meeting. Further information has been obtained.	Action: Janice / Claire at next meeting
9.2	<p>Car Boot Sale :- Sale of School Recipe books – 2 sold Cake stall raised \$203. 20 bags of \$1 lollies</p>	
9.3	Postie-Plus ~ completed. Suggest advertise each term and in “New Starter” Pack (let Linda G know).	Action: Stephanie

9.4	<u>2010 Upcoming Fundraising Activities</u>	
	Calf Club – PTA fundraiser – see above item	
	Calendar, cards, diaries. More information and paper for art work received. Suggest that Term 3 the art work is done in classroom. Art work needed in Term 3 to display at Calf Club. Ordering early in Term 4 so ready for gifts and possible posting overseas.	Action: Tony to discuss with teachers about a theme. Action: Katherine to follow up in Term 3.
	Bingo or Trivia Night for Term 3 (August)	Action: to discuss
	Name -It Fundraiser – further promotion for % of sales. Higher volume of sales gives a greater % return. Very durable product.	Action: Claire to put in newsletter Term 4 and add display at office
	Black and White Photos – June 27~ still 10 bookings left to fill	Action: Paula
	Other ideas – Ladies Night Salsa night	Action: to discuss at next meeting
	School Stars – does PTA want to do sausage sizzle? Offer to Year 7/8 to sell lollies left over from Disco.	Action: Done 24/6
	Mufti-Day – have to have Board approval. Was discussed to be for the last day of term which was 2 nd July, Tony agreed.	Action:
9.5	<u>Request for Funds</u>	
	Jackie Soper requested \$100 for rainy day lunch activities. Jackie to purchase and submit a receipt to PTA for reimbursement.	<i>Move: Carrie</i> <i>Second: Paula</i> Action: Alex to reimburse.
	SRA kit for year 7/8 to replace a very old copy. Allie Davidson to complete application form and submit to PTA for issue of a cheque.	Action: Alex to reimburse.
	Meeting closed 9:00 pm	
	<i>Minute taker: Katherine Sutcliffe</i>	